

SPECIFICATIONS

Video Storage Cabinet

Introduction

These purchase specifications cover the minimum requirements for a Video Storage Cabinet to be purchased by _____. This equipment is to be used by public agencies for the purpose of securely storing large quantities of videotapes.

Instructions to Bidders

Bidders shall conform as much as possible to these specifications. Exceptions or omissions must be set out in writing on a separate sheet entitled "Exceptions" which must accompany the bid. Failure to do so will result in an automatic rejection of the bid.

The buyer shall be the sole interpreter of the intent of any clause of these specifications and shall be the sole judge as to whether the equipment or any part thereof complies with the specifications.

The buyer reserves the right to reject any and all bids, to waive informalities in bidding, to negotiate small options with the successful bidder and to accept the bid, which in the opinion of the buyer, will be in its best interests.

Specification Disclaimer

It is not the intent of _____ to offer specifications that are in any way proprietary or restrictive. The specifications used in this document express the intent to provide _____ with state of the art equipment under the most favorable terms to the _____.

Bidders should not be discouraged by minor design differences between these specifications and Video Storage Cabinets that they wish to bid. However, we do insist upon the following minimum requirements and failure to meet these requirements will be cause for rejection.

General Construction Features

1. Video Storage Cabinets shall be constructed of 3/4" thick laminated panels. Plastic laminate is the ideal surface for maintaining a safe work area due to the ease at which the laminate can be quickly sanitized. Other surfaces can become soiled, stained or unsanitary when exposed to asbestos, blood or other hazardous chemicals. Cabinets should joinery that is both glued

and screwed together for maximum strength. Cabinets that are nailed together are not acceptable for this application.

2. Video Storage Cabinets shall be modular in design expediting the addition or removal of cabinets at any time with as little effort as possible. No single cabinet or cabinet component should be greater than 30” wide or 7” deep. A low profile cabinet is mandatory for this application. Large, bulky cabinets will not be considered.
3. Cabinet Doors shall be constructed of ¾” thick laminated panels. Doors should have thick PVC protective edging applied. Doors must be mounted on full-length piano-style steel hinges. Other types of cabinet hinges are not suitable for this application.
4. A single security lock shall be designed to secure both doors at once. Lock must engage a fixed shelf for maximum security. Doors shall have 4” long industrial strength aluminum handles for durability over the life of the cabinet. Plastic handles are not an acceptable alternate.
5. Acceptable methods of mounting the cabinet shall include; bolting directly to a wall or rolling cart, and resting on the floor while secured to a wall. Videos must be at least 4” above floor level to minimize potential water damage.

Warranty

The seller shall be required to furnish a warranty on the Video Storage Cabinet as described in these specifications for the service intended of the buyer. All equipment furnished by the successful bidder shall be warranted against all defects in material and workmanship for a period of at least one year from date of acceptance. The seller agrees to replace, without charge, any parts shown to be defective under the terms of this warranty.

Post Warranty Service

Because the service life of the Video Storage Cabinet is expected to be considerably longer than the warranty period, consideration must be given to the origin of the components. Bidders shall state the name, city, state and country of the actual manufacturer of the cabinet. Failure to disclose this information will be cause for rejection.

DESCRIPTION	MODEL	MANUFACTURER	CITY, STATE & COUNTRY

